

Jack House Committee
MINUTES
Parks and Recreation Administration Office
Wednesday, May 13, 2009 5:30 p.m.

CALL TO ORDER: Chair Ron Batterson called the meeting to order at 5:30 p.m.

ROLL CALL: Committee Members, Kylie Hatch, Betty Stockton, Bob Gordon, and Gerry Johnson

ABSENT: Patrick Mayeda and Kathi Settle

STAFF: Christine Wallace

GUESTS: Pam Hurd

PUBLIC COMMENT PERIOD:

There was no public comment.

CONSIDERATION OF MINUTES AND FINANCIAL REPORT:

The minutes of April 2009 were approved as amended.

The April 2009 Financial Reports were approved.

REGULAR ITEMS

ITEM #1: Watercolor – Batterson

- Christine Wallace reported on repairs for the torn backing to the watercolor.
 - Frameworks fixed the torn backing for \$10
 - Frameworks recommended dismantling the artwork completely to reframe with an acid free mat and possibly a new frame that would be more appropriate for the time period. Quoted \$250 to replace mat with an acid free mat and install in new frame.
- Questions/Issues raised by committee members:
 - Batterson asked how the new frame would be chosen, and should the decision be left up to the Frameworks staff.
 - Wallace agreed the new frame choice should be left up to the professionals at Frameworks.
 - Gordon questioned how it has been determined that the current frame is not appropriate. Is the current frame damaged and would it be possible to restore the current frame and what cost would there be for that service.
 - Wallace responded, No, the frame is not damaged and restoration could be an option.
 - Wallace reminded the committee that the frame does not need to be of the Jack period since the art work was not original to the house. The art was a gift and would most likely be hung outside of the house. Batterson presented two options for further action:
 - To replace the matting with a new acid free mat and new frame for the quoted amount of \$250,
 - To replace matting with new acid free mat and restore the current frame.
 - Batterson recommended the art work be hung in the wash house gift shop.

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- Gordon asked to get a quote on the cost of restoring the current frame.
- Wallace will get a quote from Frameworks for restoring frame.

- ❖ A motion was made by Hatch to allow \$250 from the Jack House fund at this time to include an acid free mat and frame. If funds not enough to cover the new quote then it will be brought back to committee. The motion was passed unanimously.

ITEM #2: Historical Society Clothing - Stockton

- Stockton would like to postpone agenda item to next month in order to collect more information from the Historical Society.
- Batterson allowed item to be tabled for the June meeting titled “Returning Historical Society Loan”.

Reports and Updates

Monthly Activities – Staff/Public Works

Christine Wallace reported on the following:

- Mother’s Day event was successful.
 - 180 tours of the Jack House.
 - Estimated 275 in the Jack House Gardens during the day.
- The City is in a holding pattern on the budget for funding of the fire sprinklers and restroom remodel. An answer will be potentially available by the June meeting. If possible Public Works staff may attend June meeting to discuss projects.
- Request to hold next meeting on June 10 at 5:00 pm instead of 5:30 due to a Parks and Recreation staff meeting that evening at 6:00.
 - A reminder will be sent out for June meeting.
- Invitations will be sent out soon for the Annual Park Tour on June 24.

Docent Activities

Pam Hurd reported Toni Kincaid’s comments:

- Encourage more 3rd graders to tour Jack House.
 - The docents could come up with a different tour for these groups.
- Docents are working on the Victorian Tea scheduled for August 9.
 - Invitations for this event will be created in-house
 - Invitations will be distributed through the committee members first before promotions start. Only 50 tickets will be available.
 - Tea is scheduled for 1:30 pm instead of the broad 1-4pm time that was originally planned. Tours will follow the tea. Docents should plan to arrive at regular time.
- The docents have placed the Jack House name on 2 mannequins at Gottchalks, one male and one female.

Member Comments

- Stockton stated a concern that list of historical society clothing loan is incomplete/incorrect.
 - Stockton requested permission from the committee to go through clothing in the Jack House and move clothing items upstairs in the Jack House to inventory the items on loan from the historical society.
 - Committee members discussed the need for this issue to be presented to Toni Kincaid and the docents and for decisions regarding Jack House function to be made by the docents.

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- Stockton asked to receive approval of any docent activities related to special projects in the Jack House.
 - Batterson planned an agenda item for June titled Special Displays by the Docents in the Jack House with the intention “to clarify and establish policy regarding items in the Jack House”.
 - Stockton presented the current policy regarding displays in the Jack House.
 - Committee members discussed the need for the docents to approve the projects in the Jack House and for the President to provide consent on the projects. Because a policy is already in existence there is no more the committee can do for Stockton’s request.
 - Stockton agreed to take her concerns regarding displays to Toni and the docents.
 - Batterson removed the planned June agenda item: Special Displays by the Docents in the Jack House, based on the above discussion.
- Batterson was pleased with successful Mother’s Day event.
- Gordon announced Sharon Conner was interested in preparing the Carriage House for use as a Chamber of Commerce leadership community project for this year. The project must be completed by the end of the year.
 - Batterson suggested that Chuck and Lois Crotser might like to brainstorm with the leadership group.

Communications

- No communications at this time.

Meeting adjourned at 6:45 p.m. Next meeting is June 10, 2009 at 5:00 p.m. at the San Luis Obispo Parks and Recreation Administration Office.