city of san luis obispo

Public Works/Development Review, www.slocity.org
919 Palm Street, San Luis Obispo (805) 781-7200

FINAL & PARCEL MAP CHECKLIST

Tract #_____ MS #_____

The following components are required to be included with the first submittal of Final or Parcel Map unless specifically waived or deferred in writing for the specific project by the City Public Works Department. Public Works Development Review's goal is to return the plan check within 6 weeks of receiving a compete application.

INCOMPLETE SUBMITTALS WILL BE REJECTED

Check each box to indicate that you have provided the appropriate information. City staff will verify that all information has been included.

Applicant	City	
☐	☐	Map check fee: FM_____ PM_____ Amount:_____ Date:___/___/__ Check No:_____ *(Fee is required to be paid at the time of application submittal and is adjusted annually July 1.)*
☐	☐	3 Check Prints
☐	☐	Title Report (*Current preliminary title report w/in 3 mo. Covering all properties.*)
☐	☐	Current Soils Report *(per Sec. 66490 of the Subdivision Map Act)*
☐	☐	Method and Reasoning Statement
☐	☐	Closure Calculations
☐	☐	Reference Maps
☐	☐	Reference Deeds *(If applicable)*
☐	☐	Documents to record with map *(e.g. CC&R's; Common Dwy. Agreement on City std. form; etc.)*
☐	☐	Improvement Plans (if required to meet any conditions)
☐	☐	Map Condition - *Review in writing of status of each condition/mitigation measure pertaining to map*

Owner/Developer	Contact Information	e-mail address
Engineer	Contact Information	e-mail address

Public Works Department reserves the right to reject the submittal package without performing any map or plan checks if any of the required plans or supporting information items are not included with this submittal.

I, the undersigned Engineer/Surveyor, do verify that all the items necessary for this project and as checked above are included in the attached submittal.

Name (Printed)	Date
Signature	Engineer's Seal