

APPROVED AT REGULAR MEETING JANUARY 14, 2009

**CITY OF SAN LUIS OBISPO
MASS TRANSPORTATION COMMITTEE MEETING
995 PALM ST.
WEDNESDAY, NOVEMBER 12, 2008
Minutes**

CALL TO ORDER:

Chairperson Susan Rains called the meeting to order at 2:30 p.m.

ROLL CALL

Present: Susan Rains, D. Gregg Doyle, Denise Martinez, and Stanley Yucikas

Absent: Tracey Amundson, Margaret Crockett, and Kathy Howard

Vacant: Alternate (2)

Staff: John Webster

ANNOUNCEMENTS

Audrey Hooper, City Clerk, discussed upcoming Council issues regarding alternate member vacancies and the applications received.

She also discussed Measure E regarding residency requirements re MTC appointments. She suggested the MTC address their bylaws for opening up the Cal Poly Student and Cal Poly Representative positions to residents outside the city limits.

Mr. Doyle suggested that the Tech Advisor position be opened up as well.

Mr. Webster introduced Ed King, RTA Regional Director, and Carole Perry, First Transit Operations/Safety Manager.

PUBLIC COMMENTS

There were no public comments.

A. CONSENT ITEMS

A-1 Approval of September 10, 2008 Regular Meeting Minutes

Mr. Webster asked that the minutes reflect student member Christine Batteate had to resign her position, due to relocation issues.

Mr. Yucikas moved to approve the slate of minutes as amended.

Ms. Martinez seconded the motion.

The motion passed unanimously.

B. DISCUSSION ITEMS

B-1. Short Range Transit Plan (SRTP) Update – Update from Urbitran Assoc. Staff

Stuart Geltman, Urbitran Associates. representative, presented the updated information on changes from the previous presentation to the final draft proposal. Highlight discussion included:

- Current Route Network
- Planning Precepts
- System Plan
 - Route 1 – unchanged
 - Route 2 – modified to ensure service goes to Tank Farm Rd. and up to campus; will not serve Poly Canyon Village
 - Route 3 – unchanged
 - Routes 4 & 5 – modified re campus circulation and will serve Home Depot area
 - Route 6 – unchanged
 - Cross-town Route – unchanged
 - Trolley – unchanged
 - Ramona/Tassajara project – unchanged
 - Discussed coordination with RTA
 - New service areas
- Outlined Implementation Schedule – Five Year Plan details
 - Alternate year fare increases
 - Discussed miscellaneous operating statistics
 - Ridership estimates
 - Service costs
 - Cost projections and possible revenue expectations
 - Upcoming legislation ramifications
- Financial Plan Elements
 - Capital Plan
 - Marketing Plan
 - Management Plan

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He stated Urbitran hoped to complete the process shortly.

Mr. Doyle stated a concern with certain aspects of the Cross-town route and was no confident that ridership numbers would support the route. He felt there could be modifications that could utilize secondary ridership support, e.g. serving south end of Cal Poly.

Staff recommended that the MTC receive comments on the report and assign it to the AdHoc Committee (Mr. Doyle and Ms. Rains).

A special MTC review meeting for the final draft SRTP/comments was slated for Tuesday, December 9, from 6p – 8p in the PW lobby conference room..

C. ACTION ITEMS

C-1. Review and Approve Council Advisory Body Recommendations

Mr. Webster discussed working on the draft goals based on member comments received.

Mr. Doyle suggested that the first item listed be moved down to the third position, advancing the other items for priority.

The MTC agreed.

Mr. Doyle moved to adopt the goals report as amended.

Mr. Yucikas seconded the motion.

The motion passed unanimously.

C-2. Review and Approve 2008-09 Program of Projects

Mr. Webster discussed the project program and grant funding and timelines:

- SLO Transit operations
- Bus replacement
- Capital cost of contracting
- Capital cost to augment bus replacement
- Electronic farebox project

Mr. Doyle moved to approve the report as recommended by staff.

Mr. Yucikas seconded the motion.

The motion passed unanimously.

D. INFORMATION ITEMS

D-1 Transit Manager's Report

Mr. Webster recapped several points in the report, including:

- Contractor issues
- Bus replacement
- Alexander-Dennis double-decker bus
- SLORTA going out to bid
- Region-wide Fare Improvement Study
- Prop 1B/Safety security
- SLO Transit informational reports

He also discussed the impacts of budget cuts and state actions over the next two years. He stated there could be a funding loss of up to \$300K, which will impact services.

Mr. Doyle suggested putting a "price tag" on service components so when cuts occurred, immediate action could be implemented.

There was general discussion on funding allocations and short-range modifications that could offset loss the funding. The MTC felt core services vs. implementation based on funding availability aspects needed to be identified and addressed in the SRTP.

Staff agreed to work with Urbitran on this issue.

D-2 Operating and Performance Reports

Mr. Webster recapped the report.

E. MEMBER COMMENTS

Ms. Rains noted that a new schedule needed to be posted at the University Union.

Ms. Martinez suggested that customer service and relations training needed to be better addressed for transit staff and drivers.

Mr. Yucikas felt that drivers needed to be better equipped with resource information on other transit systems to better address questions riders have regarding cross-scheduling and transferring.

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The meeting adjourned at 4:15 p.m. to the special meeting on Tuesday, December 9, 2008 at 6:00 p.m. in the Public Works Lobby Conference Room..

Respectfully submitted,

Lisa Woske, Recording Secretary