

AGENDA ITEM A-1 MTC REGULAR MEETING JULY 13, 2011
APPROVED JULY 13, 2011

**CITY OF SAN LUIS OBISPO
MASS TRANSPORTATION COMMITTEE
COUNCIL HEARING ROOM
995 PALM ST.
WEDNESDAY, MAY 11, 2011
MINUTES**

CALL TO ORDER:

Chairperson Elizabeth Thyne called the meeting to order at 2:55 p.m.

ROLL CALL

Present: Susan Rains, Elizabeth Thyne, Art Apruzzese, Louise Justice, Stanley Yucikas, Jean Long, Jody Frey, Todd Katz, and Jonathan Ellis

Staff: John Webster

ANNOUNCEMENTS

Elaina Cano, City Clerk issued the oath of office for new MTC members Jean Long, Jody Frey, and Todd Katz.

PUBLIC COMMENTS

Betty Kennedy asked that signage be installed on buses to restrict riders from eating and drinking on the bus.

A. CONSENT ITEMS

A-1. Approval of March 9, 2011 Regular Meeting

Ms. Rains moved to approve the March 9, 2011 meeting minutes as amended. Mr. Apruzzese seconded the motion.

The motion passed unanimously.

B. DISCUSSION ITEMS

There were no discussion items at this time.

C. ACTION ITEMS

C-1. Review MTC Bylaws

Mr. Webster noted that staff recommended no changes to the current bylaws.

Ms. Justice noted that “student” designation was listed twice in Article 2 and requested one reference be deleted. She also asked if “notice in writing” reference also covered email notifications.

Mr. Webster agreed that the student designation duplication should be amended and stated he would check with the city clerk or attorney whether email was considered as a written notice to call a special meeting under section G.

Mr. Yucikas moved to accept the bylaws as presented with the above-mentioned amendment regarding “student designation.” Ms. Rains seconded the motion.

The motion passed unanimously.

C-2. Review and Approve Meeting Schedule for FY 2012

Mr. Yucikas moved to accept the meeting schedule as submitted. Ms. Rains seconded the motion.

The motion passed unanimously.

C-3. Nomination and Election of Officers for FY 2012

Mr. Apruzzese nominated to re-elect Elizabeth Thyne as Chair. Mr. Yucikas seconded the motion.

The motion passed unanimously.

Ms. Thyne nominated to re-elect Stanley Yucikas as Vice Chair. Ms. Rains seconded the motion.

The motion passed unanimously.

C-4. Review and Approve Draft TDA Performance Audit

Eliane Guillot, SLOCOG representative, made a presentation regarding the TDA Triennial performance audit. Highlight discussion included:

- Performance audit regarding PUC requirement compliance
- Data compliance
- Follow-up pertaining to prior audit recommendations

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- Performance trend indicators
- Marketing program indicators
- 2011 audit recommendations

Mr. Webster discussed the action plan contained in the staff report and the four recommendations that staff requested be forwarded to the Director of Public Works for review.

There was general Committee discussion about the proposed U-Pass.

Mr. Webster noted that the U-Pass was only in a concept phase at this point in time but the City would try and discuss as part of the current successor subsidy agreement negotiations.

Mr. Apruzzese moved to accept the report and recommend the May 2011 Action Plan be sent to the Public Works Director for review and approval for further action. Ms. Rains seconded the motion.

The motion passed unanimously.

C-5. Review and Approve Temporary Rate Increase for Taxi Operators

Mr. Webster reported this discussion item was tentatively slated for the June 7, 2011 Council meeting. He noted that the high cost of fuel was the reason that the current taxi operators had requested for a temporary rate increase. He also noted that the review of the proposed taxi regulations at the July 13, 2011 regular meeting would offer an opportunity to re-visit the need for a permanent rate increase.

He stated he felt the temporary rate increase was fair to the taxi companies given the situation.

Ms. Rains moved to recommend Council approve the temporary rate increase as outlined. Mr. Yucikas seconded the motion.

The motion passed unanimously.

D. INFORMATION ITEMS

D-1. Transit Manager's Report

D-2. Operating-Performance Reports

Mr. Webster presented highlight discussion on the reports as presented and noted a new format and requested members let him know if they would like additional information added to the report.

MEMBER COMMENTS

Fred Munroe of Ridership Development Concepts Inc was asked to provide a short project update regarding the contract with the City to administer their FTA Section 5317 - New Freedom (NF) Grant Program. The City's program is intended to educate senior and mobility challenged individuals about the availability of various transit use training materials and educational opportunities. The City's program is addressing the specific barriers (such as inexperience and understanding) with public transportation by providing actual experiences using public transportation. The "hands-on" training provided by Mr. Munroe will strengthen the ability of organizations within the community that provide services to transit dependent residents to carry on the training once the grant funds are expended. Mr. Munroe stated that he is especially pleased with the VIP (+80) pass ridership data noted in the transit managers report that indicated an 18% YTD increase over the previous fiscal year. He also asked the committee to let him know if they have any specific groups they thought would benefit from this new training.

The meeting adjourned at 4:45 p.m. to the regular meeting July 13, 2011 at 2:45 p.m.

Respectfully submitted,
Lisa Woske, Recording Secretary